Kohat Division Development Project
Scholarship Programme

PROJECT JOBS ADVERTISEMENT

Join our team and make a meaningful impact on the HERA-KDDP Scholarship Project, as we work towards the development and growth of the Kohat Division.

To apply, please submit your resume, cover letter, and any relevant supporting documents to dryasir.kamal@gmail.com by 12th of December, 2022.

Note: Only shortlisted candidates will be contacted for further selection process. Preference will be given to candidates from the Kohat Division and those with prior project experience.

S#	Position	Experience	Education	Skills
1.	Project Manager	Minimum 10 years	Bachelor's degree in relevant field (higher education preferred)	Strong project management skills, excellent communication and organizational skills, ability to lead and motivate a team, knowledge of TVET and labor market
2.	Assistant Project Manager	Minimum 3 years	Bachelor's degree in Management Sciences or Business Administration	Strong project management skills, excellent communication and organizational skills, ability to assist in project planning and coordination, familiarity with project management tools and techniques
3.	Senior Capacity Building Officer	Minimum 3 years	Bachelor's degree in relevant field	Strong capacity building skills, excellent communication and organizational skills, ability to design and deliver capacity building programs, knowledge of adult learning principles
4.	Assistant Capacity Building Officer	No previous experience is needed	Bachelor's degree	Strong capacity building skills, excellent communication and organizational skills, ability to support in capacity building initiatives, familiarity with training evaluation and assessment methods
5.	Accountant	Minimum 1 years	Bachelor's degree in Accounting & Finance or BBA qualification	Strong accounting and bookkeeping skills, attention to detail, organizational skills, proficiency in accounting software, knowledge of financial reporting and compliance

Member-1
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